



## **BRIGADE REGULATIONS**

**Registered Company: 145122**  
**Registered Charity: 305969**

**Date of Version: December 2016**

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The Regulations contained in this document operate pursuant to clause 86 of the Articles of Association.

## **SECTION ONE** **INTRODUCTION**

### **The Boys' Brigade**

The Boys' Brigade is a Christian uniformed youth organisation which was founded on 4 October 1883. The evolution of The Brigade over the years has resulted in many successes in delivering Christian children's and youth work into the community as well as introducing many young people to faith and the life of the church. The Brigade is committed to Christian outreach work within our communities.

### **The constitution of The Boys' Brigade**

The National organisation of The Boys' Brigade is registered at Companies House as company number 145122 and with the Charity Commission as charity number 305969.

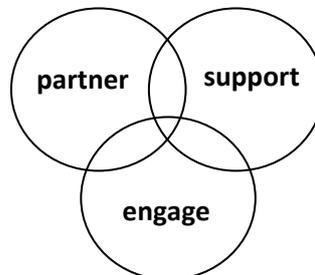
The Charity operates under a Memorandum and Articles of Association which is supported by Brigade Regulations. The Memorandum and Articles of Association contains the legal framework through which the Charity must operate and takes into account the good governance principles that are promoted by the Charity Commission.

The Boys' Brigade as a movement is a wide and complex organisation involving many component parts which form part of a Christian endeavour to promote and advance the Christian faith. To that end, its constitution needs to reflect the way in which it operates. Over time, operations change as new proposals are considered and Brigade Regulations are used to set out the detail for both the Charity and The Brigade movement. The use of Regulations enables changes to be made in a timely manner rather than having to amend the governing documents which would require Charity Commission approval.

Each Brigade Regulation specifies how it may be amended.

## SECTION TWO - MISSION STATEMENT

*“The Boys' Brigade: Faith in Young People”*



The Boys' Brigade, through its programme of youth and children's work aims to:

### **Engage:**

- providing opportunities for children and young people to meet together in their communities and engage in a range of fun and developmental activities
- empowering children and young people by involving them in decision making at all levels of the BB and giving responsibility appropriate to their age and aptitude
- enabling children and young people to engage with the needs of others (especially other young people) locally, nationally and globally and encouraging them to participate in activities and projects in which they can make a difference

### **Partner:**

- working in partnership with churches to encourage the development of a personal Christian faith
- finding partnerships within communities to meet the needs of children and young people
- creating opportunities to develop partnerships with other appropriate organisations and agencies

### **Support:**

- being responsive to the needs and aspirations of all children and young people regardless of differing abilities, identities, backgrounds, gender or culture and providing appropriate support, advice and guidance
- ensuring the safety and wellbeing of children and young people through the implementation of robust procedures in the selection, development and supervision of leaders
- providing high quality training and resources for leaders, and
- providing a network of professional staff to support and equip voluntary leaders for the task

### **Approval**

The Mission Statement was approved by Brigade Council on 4 September 1999 and has been designated a regulation by the Brigade Executive pursuant to Article 86 of the Articles of Association.

### **Amendment**

The Mission Statement may be amended by an ordinary resolution of Brigade Council.

## **SECTION THREE** **THE ORGANISATION - REGULATIONS & PROCEDURES**

### **The Boys' Brigade**

- 1 The Organisation shall be called 'The Boys' Brigade' (the "Brigade").
- 2 The Object of the Brigade shall be the advancement of Christ's Kingdom among Boys, and the promotion of habits of Obedience, Reverence, Discipline, Self-Respect, and all that tends towards a true Christian Manliness.
- 3 The Object shall be promoted by Christian teaching, programmes of activity and any such methods which may include sport, adventure, drill and learning as may be recognised by Brigade Council as being of value in the personal development of Boys.
- 4 The Brigade shall be a uniformed Christian youth organisation. Every member shall wear such uniform as defined in the Uniform Regulations.

### **Membership**

- 5 Children and young people shall be members of The Boys' Brigade through Companies which shall be designated as one of the following:
  - 5.1 Boys' Brigade Companies that are comprised of Boys only
  - 5.2 Amicus Groups as approved by Brigade Regulations
  - 5.3 Girls' Associations as approved by Brigade Regulations
- 6 There shall be the following categories of adult member of the Brigade
  - 6.1 Officers, who shall be Captains, Lieutenants and Chaplains, duly registered as defined in the Leadership Regulations
  - 6.2 Warrant Officers, Staff Sergeants and other leaders registered as defined in the Leadership Regulations
  - 6.3 Other adults appointed to fulfil specific duties in Companies, Area Groups, Regions or at National Level who have been registered with the Brigade
- 7 Further to clause 5, the age limits for Brigade work shall be as defined in the Age Regulations

### **The Brigade session**

- 8 The Brigade Session shall be defined in the Age Regulations

## The Company

- 9 The Brigade shall be composed of Companies.
- 10 Each Company shall be part of a Church or Christian Organisation approved by the Region. Such Church or Christian Organisation shall be responsible for the Christian education of the Company. With the consent of the Region, a Company may be connected with an institution, school or club, provided that adequate arrangements are made for the Christian education of its members.
- 11 For any prospective new Company the Church or other body will submit the Company Registration Form to the Regional Headquarters. The Region, having taken the view of the Battalion, will determine whether or not the Brigade should register the Company and this will be communicated to the church or other body. On the registration form, the new Company will indicate the name by which it will be known. Should there be any objection; the Region will determine the Company's name.
- 12 Each Company shall divide its members into Designated groupings as defined in clause 13 and in accordance with the Age Regulations.
- 13 Every Company shall be designated into one of the following groupings:
  - 13.1 Boys' Brigade Companies working with Boys only
  - 13.2 Boys' Brigade Companies that have an Amicus group
  - 13.3 Companies that only operate an Amicus group
  - 13.4 Boys' Brigade Companies that have a Girls' Association
  - 13.5 Boys' Brigade Companies that have an Amicus group and a Girls' Association
- 14 The Brigade Executive shall be responsible for designating each Company to a grouping as defined in clause 13. Designation shall apply regardless of any informal or working title name(s) that an individual Company may adopt.
- 15 The Designation of a Company into a grouping is required in order to provide clarity when operating the Brigade and such Designation shall apply until it is subsequently revised by the Brigade Executive.
- 16 A Designation by the Brigade Executive of a Company being a 'Boys' Brigade Company working with Boys only' under clause 13.1 shall apply in respect of single gender work where there shall be no exceptions. In the event that a Company starts to operate in a non-single gender manner, then the Designation shall be reviewed and amended as necessary by the Brigade Executive.
- 17 Where new work commences, the Company or Amicus Group shall apply to the Brigade Executive for a designation in accordance with clauses 13 and 14.

- 18 In the event that an existing Company decides to form an Amicus Group or Girls' Association, it shall notify the Brigade Executive of the details of the changes so that the Company designation can be changed.
- 19 When a Company designation changes away from being a 'Boys' Brigade Company working with Boys only' under clause 13.1, then such a change will operate on a one way basis whereby a change back will not be permitted.
- 20 Unless otherwise determined all assets of a Company (including all monies) shall be vested in and under the control of the Church or approved sponsoring body and the Company shall not be a branch of The Boys' Brigade (national charity) for the purposes of Group Accounts.
- 21 Each Company may acquire and hold any real or personal property given upon charitable trusts and for charitable purposes corresponding with or akin to the objects of the Brigade or any of them, and whether the same be limited for the benefit of certain localities, institutions, persons or classes of persons or otherwise howsoever, in the name of the Church or approved sponsoring body, or vested in the name of a charitable trust or, with the approval of the Brigade Executive, in the name of the charitable Company The Boys' Brigade as nominee for such Company.
- 22 The Church or other organisation of which the Company is a part shall nominate for Registration a Chaplain or Chaplains. Chaplains shall normally be Ministers of Religion, although another suitable person may be so nominated.
- 23 Every Company shall be under the command of a Captain. Other Leaders shall be registered as defined in Leadership Regulations. The Chaplain (or Chaplains) shall also be an Officer.
- 24 The Church or other Organisation of which the Company is a part shall nominate for Registration all Officers and Leaders in accordance with the requirements and procedures specified in Leadership Regulations.
- 25 The Brigade Executive, or where a Brigade Executive Committee has been formed for such purposes, shall have the power to suspend or cancel for good cause the Registration of any Company, Officer or other Leader. The effect of such suspension or cancellation of Registration shall be that they shall not be permitted to work or engage in any Brigade activity.
- 26 Non-commissioned Officers may be appointed by the Captain in accordance with the Age Regulations.

- 27 The Company Captain shall ensure that suitable arrangements are made for the management of the financial affairs of the Company and that independently examined accounts are prepared annually. Every Company shall make an annual contribution to the General Fund of the Brigade, as determined by Brigade Council.

## **The Battalion**

- 28 With the approval of the Region, a group of Companies may form a Battalion.
- 29 A Battalion shall be classed as an Area Group for the purposes of voting at Brigade Council
- 30 A Battalion shall be part of the Region in which it is located. In exceptional cases, a Battalion may request that Brigade Executive transfer it to another Region.
- 31 The approval of the Region shall be required for:
- 31.1 Selecting or amending the name of a Battalion
  - 31.2 Defining or redefining the geographical area within which a Battalion may operate
  - 31.3 Merging two or more Battalions
- In the event of any disputes arising from the application of this clause, then there shall be a right of appeal to the Brigade Executive.
- 32 Every Company shall normally be a member of a Battalion.
- 33 The Region may, at the request of a Company or Battalion, decide to which Battalion a Company shall be attached. In exceptional cases, a Company may request that the Brigade Executive transfer it to a Battalion in another Region.
- 34 Registered Leaders as defined in clauses 6.1 and 6.2 above and Young People as defined in clause 60.1 below of the Companies in a Battalion shall form a Battalion Council.
- 35 The Battalion Council may at its discretion appoint such Office Bearers or other Adults defined in clause 6.3 above as it considers necessary to fulfil its functions.
- 36 The Battalion shall appoint a Secretary who will act as the main contact between the Battalion and other parts of the Brigade.

- 37 Each Battalion Council shall make such rules as it may deem fit for the effective running of the Battalion and as may be consistent with the other provisions of these Regulations and of the Articles of Association, and shall ensure that the interests of each age group of the Brigade is adequately represented in any administrative arrangements which it may make.
- 38 The Battalion Council shall act to promote the interests of the Brigade in its area by organising activities for members; by the provision of support, training and opportunities for fellowship for Leaders; and by seeking opportunities for development of the Brigade to fulfil its Object better.
- 39 The Battalion Council shall carry out such other functions as may be delegated to it by the Region or Brigade Executive
- 40 The actions of all Battalion Councils shall be subject to review by the Region and Brigade Executive. The Region shall have the power to disband any Battalion or merge any Battalions who shall have the right of appeal to the Brigade Executive against any such decision.
- 41 All assets of a Battalion (including all monies) shall be vested in and under the control of its members using a trust, charity registration or unincorporated association. The Battalion Council shall ensure that suitable arrangements are made for the managements of its financial affairs and independently examined accounts are prepared annually
- 42 A Battalion is not a branch of The Boys' Brigade (national charity) for the purposes of Group Accounts.
- 43 A Battalion may acquire and hold any real or personal property given upon charitable trusts and for charitable purposes corresponding with or akin to the objects of the Brigade or any of them, and whether the same be limited for the benefit of certain localities, institutions, persons or classes of persons or otherwise howsoever, or vested in the name of duly appointed persons or of a charitable trust or, with the approval of the Brigade Executive, in the name of the charitable Company The Boys' Brigade as nominee for such Battalion.

## **Districts**

- 44 Regions may be divided into geographical areas where the Region determines that the operation of the Brigade within its Region may best be served by such division.
- 45 Where such division takes place, areas known as Districts shall be formed, the boundaries of such Districts being determined by the Region. Such boundaries shall normally be coincident with those of the Regional Electoral Areas, but need not be so where that is better suited to the local situation.

- 46 In the event that agreement cannot be reached within the Region, then the Brigade Executive will determine the geographical split.
- 47 A District is classed as an Area Group for the purposes of voting at Brigade Council.
- 48 Battalions located within Districts will be allocated to that District.
- 49 Registered Leaders as defined in clauses 6.1 and 6.2 above and Young People as defined in clause 60.1 below of Companies in a District shall form the District Council.
- 50 The District Council may at its discretion appoint such Office Bearers or other Adults defined in clause 6.3 above as it considers necessary to fulfil its functions. In all cases it shall appoint a Secretary who shall act as the main contact between the District and the other parts of the Brigade and shall ensure that the interests of each age group of the Brigade is adequately represented in any administrative arrangements which it may make.
- 51 The District Council shall act to promote the interests of the Brigade in its District by organising activities for members; by the provision of support, training and opportunities for fellowship for Leaders; and by seeking opportunities for development of the Brigade to fulfil its Object better.
- 52 The actions of all District Councils shall be subject to review by the Region and Brigade Executive.
- 53 All assets of a District (including all monies) shall be vested in and under the control of its members using a trust, charity registration or unincorporated association. The District Council shall ensure that suitable arrangements are made for the management of its financial affairs and independently examined accounts are prepared annually.
- 54 A District is not a branch of The Boys' Brigade (national charity) for the purposes of Group Accounts.
- 55 A District may acquire and hold any real or personal property given upon charitable trusts and for charitable purposes corresponding with or akin to the objects of the Brigade or any of them, and whether the same be limited for the benefit of certain localities, institutions, persons or classes of persons or otherwise howsoever, or vested in the name of duly appointed persons or of a charitable trust or, with the approval of the Brigade Executive, in the name of the charitable Company The Boys' Brigade as nominee for such District.

## The Region

- 56 The Brigade throughout the United Kingdom of Great Britain and Northern Ireland, the Isle of Man, the Channel Islands and the Republic of Ireland shall be divided into Regions coterminous with the National Boundaries of:
- 56.1 England with the Isle of Man and the Channel Islands,
  - 56.2 Scotland,
  - 56.3 Northern Ireland,
  - 56.4 Wales
  - 56.5 Republic of Ireland.
- 57 Each Region shall elect a Regional Committee which shall comprise:
- 57.1 Members elected to represent the Regional Electoral Areas, referred to as Representative Members
  - 57.2 Young people as defined in clause 60 below
  - 57.3 Members co-opted for particular purposes. The number of such co-opted members shall in no case exceed one quarter of the other members
  - 57.4 Brigade Office Bearers resident in the Region
  - 57.5 Each Regional Committee shall contain/have places for an equal number of Young People and Representative Members
- 58 Regional Committees shall elect annually a Chairman and such other Office Bearers as the Committee shall decide from amongst their elected Members
- 59 Representative Members on the Regional Committee
- 59.1 The Representative Members on each Regional Committee shall be elected on a geographical basis. The Regional Electoral Areas and the numbers of Representative Members to be elected by each Area shall be in accordance with Schedule A
  - 59.2 Representative Members shall be elected for terms of service as defined in Schedule B by the method defined in Schedule C
- 60 Young People on the Regional Committee
- 60.1 Young People shall be defined to be those persons who are Members of the Brigade as defined in clauses 5 and 6 above who have reached their 16<sup>th</sup> birthday, but who have not attained their 26<sup>th</sup> birthday

- 60.2 Young People elected to the Regional Committee shall be elected on the same geographical basis within the Region as the Representative Members.
- 60.3 Young People shall be elected for terms of service as defined in Schedule B by the method defined in Schedule C
- 61 The Regional Committee shall be responsible for:
- 61.1 The implementation of Brigade Policy in the Region in conjunction with Brigade Staff where applicable
- 61.2 Promoting the work and development of the Brigade in the Region
- 61.3 Assisting with the delivery of the Brigade Development Plan in the Region
- 61.4 Liaising with Area Groups and Battalions as necessary for the best delivery of Brigade activities in the Region
- 61.5 Acting to promote the interests of the Brigade in its area by organising activities for members; by the provision of support, training and opportunities for fellowship for Leaders; and by seeking opportunities for development of the Brigade to fulfil its Object better.
- 61.6 Other functions delegated to it by Brigade Executive
- 61.7 Electing members to sit on Brigade Executive as defined in Section 70.1 below. Each Regional Committee shall determine for itself the process by which such nominations are obtained, always provided that this method is acceptable to the Brigade Executive.
- 61.8 The registration of Companies within the Region.
- 62 The actions of a Region shall be subject to review by the Brigade Executive.
- Brigade Executive**
- 63 Members of the Brigade Executive shall be the Trustees of The Boys' Brigade.
- 64 Where the Brigade Executive believe that there is a specific skills deficiency in its membership, it shall co-opt people with the necessary skills.
- 65 Only those legally able and willing to act as a trustee of The Boys' Brigade may be nominated for election to the Brigade Executive.

- 66 The Brigade Executive shall provide the Brigade with inspiration, leadership, guidance and planning towards the achievement of its stated Objects, utilising the experience of its members, taking into account the opinions and views of the Brigade and to provide professional skills and experience to the Charity.
- 67 The Brigade Executive, acting as Trustees, shall be responsible for:
- 67.1 Legal compliance matters
  - 67.2 Financial accountability
  - 67.3 Nomination of auditors for approval by Brigade Council
- 68 The Brigade Executive shall also be responsible for:
- 68.1 Supervising the general operation of Brigade Headquarters and Regional Headquarters
  - 68.2 The nomination of Office Bearers for election by Brigade Council
  - 68.3 Approving individuals for employment as Senior staff (paid or unpaid) at National and Regional level
  - 68.4 Agreeing the Development Plan and Strategic Aims of the Brigade
  - 68.5 Proposing membership fees to Brigade Council
  - 68.6 Budgetary control
  - 68.7 Control of the Supplies operation
  - 68.8 Supervising the system for dealing with Safeguarding matters including the responsibility for cancelling the registration of any Leader or Company for just cause
  - 68.9 Promulgating Brigade Regulations
  - 68.10 Determining the electoral areas within the Regions
  - 68.11 Determining Policy on
    - 68.11.1 Membership (age ranges, etc)
    - 68.11.2 The appointment of Leaders (qualifications, terms, etc)
    - 68.11.3 Training (levels and compulsory content)
    - 68.11.4 Programme (award schemes, etc)
    - 68.11.5 Development (Development Plan, PR and publicity, etc)
    - 68.11.6 Health and Safety

68.12 Providing a national programme of member activities

68.13 Reviewing, where appropriate, decisions of all other bodies for which the Brigade has a responsibility, to ensure probity and compliance

68.14 Providing guidance for other Brigade bodies who wish to employ staff (paid or unpaid)

69 All monies belonging to the Brigade, as distinct from individual Companies, Area Groups, shall be under the control of the Brigade Executive, who shall, from time to time, make appropriate arrangements for opening and operating Bank Accounts in the name of the Brigade. All investments, properties and other assets (other than money) belonging to the Brigade shall be vested or registered in the name of The Boys' Brigade or, alternatively, in the name of a Bank Nominee Company to be held by such Company to the order of the Brigade Executive.

70 The Brigade Executive shall comprise:

70.1 Representatives of Regional Committees in the following proportions:

Region	Number
England	4 at least one of whom shall be a young person as defined in 60.1 above
Scotland	4 at least one of whom shall be a young person as defined in 60.1 above
Northern Ireland	4 at least one of whom shall be a young person as defined in 60.1 above
Republic of Ireland	2 at least one of whom shall be a young person as defined in 60.1 above
Wales	2 at least one of whom shall be a young person as defined in 60.1 above
<b>Total</b>	16 at least five of whom shall be young people as defined in 60.1 above

70.1.1 In accordance with the above table, each Regional Committee shall be responsible for appointing those members of the relevant Regional Committee who shall sit on the Brigade Executive

70.2 Brigade President, Brigade Vice Presidents, Brigade Chaplain and Brigade Treasurer

- 70.3 The Brigade Executive shall have the power in any one Session to co-opt up to two members for particular purposes who shall serve until the end of the Session in which they are co-opted.
- 71 The Brigade Executive shall meet at such times and in such places as they may determine. Six members shall form a quorum, of whom at least one shall be an Office Bearer, two shall be Representative Members and one a Young Person.
- 72 The Brigade Executive shall elect annually one of the Brigade Office Bearers to be its Chairman.

### **Brigade Office Bearers**

- 73 The Brigade Executive shall nominate to Brigade Council for appointment a Brigade President, a maximum of four Brigade Vice-Presidents, a Brigade Chaplain and a Brigade Treasurer with terms of service as described in Schedule B. These shall collectively be known as "Brigade Office Bearers".

### **Honorary Office-Bearers**

- 74 Honorary Office-Bearers of the Brigade may be appointed by Brigade Council or by Brigade Executive.
- 75 Area Groups may appoint Honorary Office-Bearers for their respective bodies.
- 76 Companies may appoint Honorary Office Bearers within the Company.

### **Brigade Council**

- 77 Brigade Council is the representative body of The Boys' Brigade movement in the United Kingdom of Great Britain and Northern Ireland, the Isle of Man, the Channel Islands and the Republic of Ireland, which forms the basis of general meetings of the Charity.
- 78 Brigade Council shall meet at least annually and notice of each meeting of Brigade Council shall be given in accordance with the Articles of Association and published in The Gazette.
- 79 Brigade Council shall consist of:
- 79.1 Companies
  - 79.2 Members of the Brigade Executive
  - 79.3 Members of a Regional Committee
  - 79.4 Area Groups, normally acting through their Secretaries

- 80 Brigade Council may be attended by all members of the Brigade as defined in clauses 5 and 6 above who have attained their 16<sup>th</sup> Birthday at the date of the meeting.
- 81 At meetings of Brigade Council, voting shall be as follows:
- 81.1 Company votes
    - 81.1.1 There will be one vote per Company
    - 81.1.2 The Company vote shall be exercised by a Registered Leader in the Company
    - 81.1.3 If a Company cannot be represented at a Brigade Council meeting by one of its own Registered Leaders, the Company may
      - 81.1.3.1 appoint in writing as proxy another person attending Brigade Council to vote on the Company's behalf, or
      - 81.1.3.2 exercise its vote by post or another method, in accordance with procedures as duly notified
  - 81.2 Area Group votes
    - 81.2.1 There will be one vote per Area Group
    - 81.2.2 The Area Group vote shall be exercised by a Registered Leader who is representing the Area Group
    - 81.2.3 If the Area Group cannot be represented at a Brigade Council meeting by one of its own Registered Leaders, the Area Group may:
      - 81.2.3.1 appoint in writing as proxy another person attending Brigade Council to vote on its behalf, or
      - 81.2.3.2 exercise its vote by post or another method, in accordance with procedures as duly notified
  - 81.3 Individual votes
    - 81.3.1 There will be one vote for each
      - 81.3.1.1 Brigade Executive member
      - 81.3.1.2 Regional Committee member
    - 81.3.2 In no circumstances shall individuals exercise more than one individual vote under clause 81.3.1
    - 81.3.3 All individual votes shall be cast in person
- 82 The business of Brigade Council shall be to
- 82.1 Receive or consider items relating to the vision, goals and development of The Brigade
  - 82.2 Receive reports of the Brigade Executive
  - 82.3 Receive the accounts

- 82.4 Agree the contributions of each Company, Member and Leader to the General Fund of the Brigade for the current Session. This shall not be less than that agreed for the previous session.
- 82.5 Appoint auditors on the nomination of Brigade Executive
- 82.6 Endorse Regulations promulgated by Brigade Executive
- 82.7 Consider any other competent items or motions
- 83 Motions for Consideration by Brigade Council
- 83.1 To be treated as valid business, a motion must be in the name of:
- 83.1.1 The Brigade Executive, or
  - 83.1.2 A Region, or
  - 83.1.3 An Area Group
  - 83.1.4 Five Officers as defined in paragraph 6 above from five different Companies, and
  - 83.1.5 Must be sent in writing by post or by hand to the Brigade Secretary, to arrive not later than 9.00am on the last Saturday in February.
- 83.2 The terms of such a motion and the name(s) of the proposer thereof shall be published in the April issue of the Gazette immediately succeeding
- 83.3 No amendment to such a motion shall be valid unless notice of such amendment is sent in writing by post, electronically or by hand to the Brigade Secretary to arrive not later than 9.00am on the last Friday in May immediately succeeding publication of the proposed motion.
- 83.4 The terms of such amendment to the motion and the name(s) of the proposer thereof shall be published in the July issue of the Gazette immediately succeeding.
- 83.5 The proposers of any motion may accept an amendment to omit, insert or add words. The terms of any subsequent amended motion shall be published in the July issue of the Gazette immediately succeeding.

### **Registered Leaders in the Brigade**

- 84 Individuals who work within The Brigade are required to be registered and shall:
- 84.1 apply to the Charity in the form required by the Brigade Executive; and
  - 84.2 be approved in accordance with Brigade Regulations that have been

approved by the Brigade Executive.

- 85 The Brigade Executive shall maintain Brigade Regulations that govern the application for, admission to, refusal of, suspension from and revocation of Registered Leader status in accordance with the prevailing law and best practice to ensure that, inter alia, adequate child protection procedures are in force.

### **Brigade Overseas**

- 86 The Boys' Brigade shall participate in the international work of The Boys' Brigade overseas in such manner as Brigade Executive shall approve.

### **The Boys' Brigade Gazette**

- 87 The official publication of The Boys' Brigade shall be 'The Boys' Brigade Gazette'. Publication in the Gazette of any notice by the Brigade Executive shall be deemed to be sufficient notice to the whole Brigade in accordance with the Articles of Association.

### **Amendment to clause 5**

- 88 Any motion to amend clause 5 regarding membership categories shall require a two-thirds majority to be carried.

## SCHEDULE A REGIONAL ELECTORAL AREAS

<b>ENGLAND</b>		
<b>Area</b>	<b>Companies within...</b>	<b>Members</b>
London	Geographical areas of Greater London and parts of Surrey, Kent, Essex, Hertfordshire, Buckinghamshire and Berkshire	1
Southern	Geographical areas of East Sussex, West Sussex, Hampshire, Isle of Wight, those parts of Berkshire, Kent, Surrey outside the London District	1
North of England	Geographical areas of Cumbria, Durham, Northumberland, Tees Valley, Tyne and Wear	1
North West	Geographical areas of Cheshire, Lancashire, Greater Manchester, Merseyside, the Isle of Man	1
Yorkshire and Humberside	Yorkshire and North Lincolnshire	1
West Midland	Geographical areas of Hereford and Worcester, Shropshire, Staffordshire, Warwickshire, the West Midlands	1
East Midlands	Geographical areas of Derbyshire, Leicestershire, Lincolnshire (excluding North Lincolnshire), Nottinghamshire	1
South Midland	Geographical areas of Bedfordshire, Northamptonshire, Oxfordshire, those parts of Buckinghamshire, Hertfordshire outside the London District	1
East Anglia	Geographical areas of Cambridgeshire, Norfolk, Suffolk, those parts of Essex outside the London District, part of Hertfordshire	1
West of England and Channel Islands	Geographical areas of Avon, Cornwall, Devon, Dorset, Gloucestershire, Somerset, Wiltshire, the Channel Islands	1

<b>SCOTLAND</b>		
<b>Area</b>	<b>Companies within...</b>	<b>Members</b>
Glasgow and Dunbartonshire	Argyll and Bute, East Dunbartonshire, West Dunbartonshire, part of East Renfrewshire, part of North Lanarkshire, part of South Lanarkshire, Glasgow City	1
Lanarkshire	part of North Lanarkshire, part of South Lanarkshire	1

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West Lowland	Dumfries and Galloway, East Ayrshire, part of East Renfrewshire, Inverclyde, North Ayrshire, Renfrewshire, South Ayrshire	1
East Lowland	East Lothian, Edinburgh City, Midlothian, Scottish Borders, West Lothian	1
Mid-Scottish	Angus, Clackmannanshire, Dundee City, Falkirk, Fife, Perth and Kinross, Stirling	1
North Scottish	Aberdeenshire, Aberdeen City, Highland, Moray, Orkney Islands, Shetlands Islands, Western Isles	1

<b>NORTHERN IRELAND</b>		
<b>Area</b>	<b>Companies within the Battalions of...</b>	<b>Members</b>
Northern	Antrim, Ballymena, Coleraine & District, East Antrim, Londonderry, Route	3
Central	Belfast	3
Southern	Ards, Down, Lurgan, Mid Ulster, Portadown, West Ulster	3

<b>WALES</b>		
<b>Area</b>	<b>Companies within ...</b>	<b>Members</b>
1	City & County of Cardiff	2
2	City and County of Newport, together with the Counties of Monmouthshire and the County Boroughs of Torfaen and Caerphilly	2
3	The County Borough of the Vale of Glamorgan	1
4	The City & County of Swansea, together with the county Boroughs of Bridgend, Rhondda Cynon Taf, Neath, Port Talbot and Carmarthenshire	1
5	Mid & North Wales	1

<b>REPUBLIC OF IRELAND</b>		
<b>Area</b>	<b>Companies within...</b>	<b>Members</b>
1	The Republic	7

Where there is a need to modify the electoral areas within a Region then the Regional Committee concerned may amend the geographical boundaries as required. In the event that there are any disputes arising from such a change, then the Brigade Executive may review the decision of the Regional Committee and determine the matter as necessary.

## **SCHEDULE B**

### **TERMS OF SERVICE FOR MEMBERS OF NATIONAL BODIES**

#### **REGIONAL COMMITTEES**

##### **Representative Members**

- B 1 The Representative Members of each Regional Committee shall be elected on a geographical basis. The Regional Electoral Areas and the numbers of Representative Members to be elected by each Area shall be in accordance with Schedule A
- B 2 Representative Members shall be elected for three years at a time and may serve a maximum of three consecutive terms of office, retiring for at least one year before becoming eligible for re-election. The period of service shall start on 1<sup>st</sup> September following election.
- B 3 In the event of a Representative Member resigning, or failing to attend three consecutive meetings without due reason which will be taken as a resignation, or ceasing to be eligible in any other way, or in the event of a Regional Electoral Area failing to nominate a representative it shall be competent for the Regional Committee to co-opt a member from the Regional Electoral Area concerned, which member shall serve until the end of the Session in which the co-option is made. At the end of this Session the person co-opted shall be eligible for nomination to the Committee and this period of co-option shall not count towards the provisions of clause B 2 above

##### **Young People**

- B 4 Young People shall be elected for three years at a time and may serve a maximum of two terms of office. The period of service shall start on 1<sup>st</sup> September following election
- B 5 In the event of a Young Person resigning, or failing to attend three consecutive meetings without due reason which will be taken as a resignation, or ceasing to be eligible in any other way except as noted in clause B 6 below, it shall be competent for the Regional Committees to co-opt a Young Person who shall serve until the end of the Session in which the co-option is made. At the end of this Session the person co-opted shall be eligible for nomination to the committee, always provided that they are otherwise eligible, and this period of cooption shall not count towards the provisions of paragraph B 4 above
- B 6 Should a Young Person attain the age of 26 while serving as a member of the Regional Committee, that person may continue to serve until the end of the Session in which he or she has become 26

## **BRIGADE EXECUTIVE**

### **Representative Members**

B 7 Representative Members shall normally serve for a period of three years and may serve a maximum of three consecutive terms of office, retiring for at least one year before becoming eligible for re-election. The period of service shall start on 1<sup>st</sup> September following election.

### **Young People**

B 8 Young people shall normally serve for a period of three years and be eligible to serve for a maximum of one further consecutive term of three years. The period of service shall start on 1<sup>st</sup> September following election

B 9 To be eligible for appointment, a Young Person should not normally be expected to reach the age of 26 before the end of the second year of the three year appointment and may continue to serve only until the end of the Session in which the 26<sup>th</sup> birthday is attained

B 10 After two consecutive terms of service, a Young Person shall not be eligible to serve again as a Young Person until a break in service of at least one year has passed.

B 11 In the event of a Representative Member or a Young Person resigning, or failing to attend three consecutive meetings without due reason which will be taken as a resignation, or ceasing to be eligible in any other way, or in the event of a Regional Electoral Area failing to nominate a representative it shall be competent for the Brigade Executive to co-opt a member from the Region concerned, which member shall serve until the end of the Session in which the co-option is made. At the end of this Session the person co-opted shall be eligible for nomination to the Executive in the appropriate category and this period of cooption shall not count towards the provisions of the above paragraphs.

## **BRIGADE OFFICE BEARERS**

B 12 Brigade Office Bearers shall be elected for periods of one year at a time

B 13 Brigade Office Bearers may be re-elected, but may only serve for a maximum of nine years from the date of their first appointment, except that  
B 13.1 Brigade Chaplain may only serve for a maximum of three consecutive years

B 13.2 There shall be no restriction on the total length of service of Brigade Treasurer

B 14 After the above terms of service, Office Bearers shall not be eligible to serve again as an Office Bearer until a break in service of at least one year has passed.

B 15 In the event of an Office Bearer resigning, or ceasing to be eligible for office in any other way, Brigade Executive may appoint another suitable person for the remainder of that Session, without that period of service counting towards the above maximum periods of service.

### **Trustee time limit**

B 16 Where a person who is a Trustee has undertaken any combination of Representative Member, Young People, Co-opted Trustee and/or Brigade Office Bearer roles in succession, his or her maximum aggregate term of office as a trustee shall be nine years from the date of his or her first appointment as a Trustee as registered at Companies House. Where the nine-year period is exceeded part way through a Brigade Session, he or she shall retire on 31 August thereafter.

B 16.1 Any person who serves the maximum period as a Trustee permitted under these Regulations shall be eligible for re-election as a Trustee (in any role for which he or she is otherwise eligible) following a break in service for a period of at least 12 months. The maximum period of service set down by these Regulations shall also apply to any period of further service following such re-election."

B 17 For the avoidance of doubt, clause B16:

B 17.1 shall apply to all periods of service since 1 September 2009. No Trustee who was appointed on or before 1 September 2009 and who has served continuously since then shall be:

- (a) Required to retire before 31 August 2018, or
- (b) Permitted to continue in office beyond 31 August 2018.

B 17.2 shall not override clause B13.2

## **SCHEDULE C**

### **CONDUCT OF ELECTIONS FOR MEMBERS OF REGIONAL COMMITTEES**

The following procedures shall govern the conduct of elections for membership of Regional Committees

#### **REPRESENTATIVE MEMBERS**

##### **Nominations for Representative Members of the Regional Committees**

- C 1 Nominations as required shall be sent in writing to the Regional Director or such other person nominated by the Brigade Secretary not later than 31st March each year on the appropriate form.
- C 2 All persons nominated shall be Members of the Brigade as defined above who have reached their 16<sup>th</sup> birthday
- C 3 Nominations may be made by any Area Group within the Regional Electoral Area or by any three registered leaders representing three Companies resident in the Regional Electoral Area.

##### **Voting for Representative Members of the Regional Committee**

- C 4 In the event of more nominations being received by the Regional Director or such other person nominated by the Brigade Secretary than the number of members to which any Regional Electoral Area is entitled, a ballot paper setting out the names, addresses and office or rank of the nominees, a short CV and the relevant rules as to voting shall be sent to each person entitled to vote in respect of the Regional Electoral Area at their registered address. Ballot papers shall be sent to the electors not later than 15th May, and shall be returnable by 31st May.
- C 5 Each Company within each Regional Electoral Area shall be entitled to one vote, normally exercised by the Captain of the Company.
- C 6 Each Area Group within each Regional Electoral Area shall be entitled to one vote, normally exercised through their Secretary.
- C 7 Members of the Brigade Executive and Members of the Regional Committee resident within such Area shall be entitled to exercise one vote, always provided that no individual may exercise more than one vote under this provision.

##### **Conduct of the Ballot**

- C 8 The Ballot shall be secret.

- C 9 Scrutineers, who shall observe the secrecy of the ballot, shall be appointed by the Brigade Trustees
- C 10 The ballot papers shall be passed unopened by the Regional Director or such other person nominated by the Brigade Secretary to the Scrutineers immediately after the date when they require to be returned.
- C 11 The Scrutineers shall grant a certificate of the result of the voting to be laid before the Brigade Trustees

## **YOUNG PEOPLE**

### **Nominations as a Young Person on the Regional Committees**

- C 12 Nominations shall be sent in writing to the Regional Director or such other person nominated by the Brigade Secretary not later than 31st March each year on the appropriate form.
- C 13 All persons nominated shall be a Young Person as defined in clause 60.1 above
- C 14 Nominations may be made by any Area Group within the Regional Electoral Area or by any three young persons as defined in clause 60.1 above resident in the Regional Electoral Area

### **Voting for Young People on the Regional Committees**

- C 15 In the event of more nominations being received by the Regional Director or such other person nominated by the Brigade Secretary than the number of vacancies for Young People in a Regional Electoral Area, a ballot paper setting out the names, addresses and office or rank of the nominees, a short Curriculum Vitae and the relevant rules as to voting shall be sent to each Company. Ballot papers shall be sent to the electors not later than 15th May, and shall be returnable by 31st May.
- C 16 Each Company within each regional Electoral Area shall be entitled to one vote which shall be exercised by the Captain of the Company following consultation with all young people in the Company as defined in clause 60.1 above.

### **Conduct of the Ballot**

- C 17 The Ballot shall be secret.

- C 18 Scrutineers, who shall observe the secrecy of the ballot, shall be appointed by the Brigade Trustees
- C 19 The ballot papers shall be passed unopened by the Regional Director or such other person nominated by the Brigade Secretary to the Scrutineers immediately after the date when they require to be returned.
- C 20 The Scrutineers shall grant a certificate of the result of the voting to be laid before the Brigade Trustees.

### **Approval**

The Organisation Statement – Regulations and Procedures was approved by Brigade Council on 15<sup>th</sup> September 2012 to be effective from that date and are a Brigade Regulation pursuant to Article 86 of the Articles of Association.

### **Amendment**

The Organisation Statement – Regulations and Procedures may be amended by an ordinary resolution of Brigade Council except where clause 88 applies.

## **SECTION FOUR** **LEADERSHIP REGULATIONS**

### **PART A – LEADERSHIP**

1

1.1 In these Regulations, the expression “Leaders” shall include Captains, Lieutenants, Warrant Officers, Chaplains, Instructors, Amicus Leaders, Helpers, Reserve Officers and other adult Leaders over the age of 18 years.

1.2 In these Regulations, the expression “Safeguarding Panel” means the Panel constituted by the Executive for these purposes.

2 The Church or other Christian Organisation of which the Company is a part will nominate for Registration all Leaders, and as part of that process will ensure that the following actions are taken:-

2.1 with the exception of a prospective Captain, Chaplain, or Reserve Officer who is already a Registered Leader, all prospective Leaders will be interviewed by the Company Captain and by the Chaplain of the Church or other Organisation of which the Company is a part, or by a member delegated to carry out that function.

2.2 with the exception of a prospective Captain, Chaplain, or Reserve Officer who is already a Registered Leader, written references as to the prospective Leader’s suitability to serve as a Boys’ Brigade Leader will be obtained from two people who are not related to the Applicant.

2.3 a Boys’ Brigade Leader’s Registration Application form will be completed.

2.4 the Applicant will complete a criminal record disclosure application form, which will be returned to the address specified.

3 On receipt of the completed documentation, the relevant Regional Headquarters Office will forward the documentation to Brigade Headquarters, and will cause a check to be made at the criminal records agency for the Region. Brigade Headquarters will record the Application as a pending Registration. All categories of Leadership will be subject to an enhanced check. If the results of such checks reveal no matters recorded against the Applicant, and if the Application appears to be satisfactory, Brigade Headquarters will Register the Leader, allocate a Leader Registration Number, and issue to the Applicant a Leader Registration Card. Confirmation of the Registration will be sent to the Church or other Christian Organisation of which

the Company is a part, to the relevant Battalion, and to the relevant Regional Headquarters Office. Pending confirmation of Registration, a prospective Leader may work as a Leader, but only under the supervision of a Registered Leader.

- 4 If any information is revealed at any stage of the process of considering an Application for Registration that indicates that the Applicant should not be Registered, Brigade Headquarters will notify the Applicant in writing, setting out the reasons. Notification that the Applicant has not been Registered will be given to the Captain and to the church or other organisation of which the Company is a part.
- 5 Where an Application for Registration is unsuccessful, the Applicant may appeal against the refusal. Such Appeal must be submitted in writing to the Chairman of the Brigade Executive, Brigade Headquarters, Felden Lodge, no later than twenty eight days from the date of the notification of the refusal to Register. The Appeal will be determined by a Panel appointed by the Chairman of the Brigade Executive, or by the Safeguarding Panel, as the Chairman may direct.
- 6 If any information is revealed at any stage of the process of considering an Application for Registration which indicates that it is unclear whether the Applicant should be Registered or not, the question must be referred forthwith to Brigade Headquarters, which will then refer the matter to the Safeguarding Panel. The Panel will consider all the information available, and will offer the Applicant the opportunity of being interviewed by members of the Panel. If the Panel conclude that the Applicant be suitable for Registration, then Brigade Headquarters will Register the Applicant as a Leader, and complete the steps set out in paragraph 3. On the recommendation of the Panel, Brigade Headquarters will have power to Register a Leader for a probationary period with a date set for review. Further, on the recommendation of the Panel, Brigade Headquarters will have power to Register a Leader subject to the imposition of conditions, which may be reviewed by the Panel from time to time. If the Panel conclude that the Applicant be unsuitable for Registration, then the provisions of paragraph 4 will apply.
- 7 An Applicant whose Registration is refused by the Panel will have a right of Appeal to the Chairman of the Brigade Executive, and the procedure set out in paragraph 5 will apply.
- 8 All allegations or suspicions of abuse, or other misconduct, or any criminal convictions must be reported immediately and directly to the Company Captain, who must refer the matter forthwith to Brigade Headquarters. Where any such report is received by a Regional Headquarters Office, District or Battalion, the matter must be referred immediately to Brigade Headquarters. If

- such allegations arise in respect of a Company Captain, the matter must be reported to the Chaplain and to Brigade Headquarters.
- 9 The Registration of any Leader under suspicion or against whom an allegation or complaint has been made may be suspended by Brigade Headquarters until the conclusion of any investigation. Brigade Headquarters will notify the Leader of the suspension in writing, and will further notify the Company Captain, Chaplain, Battalion and Regional Headquarters Office.
  - 10 A Leader will have the right of Appeal against the suspension of his or her Registration, which Appeal must be notified in writing to the Chairman of the Brigade Executive, Brigade Headquarters, Felden Lodge, within fourteen days of the notification of suspension. The Appeal will be determined by a panel appointed by the Chairman of the Brigade Executive, or by the Child Protection Panel.
  - 11 While under suspension, a Leader may not attend or participate in any Boys' Brigade activities whatsoever, at National, Regional, District, Battalion or Company level.
  - 12 The investigation on behalf of the Brigade of any allegation or suspicion of abuse, or of other misconduct, or of any criminal conviction will be carried out by the Safeguarding Panel. If the Panel determine that the allegation or suspicion be unfounded, Brigade Headquarters will reinstate the Leader's Registration. If the Panel determine that the allegation or suspicion be established, Brigade Headquarters will cancel the Registration of the Leader, who will then not be able to attend or participate in any Boys' Brigade activities whatsoever, at National, Regional, District, Battalion or Company level. Notification of the cancellation of Registration will be sent to the Leader, the Church or other Christian Organisation of which the Company is a part, the Battalion, and the relevant Regional Headquarters Office. A record of the cancellation will be made at Brigade Headquarters. A Leader whose Registration has been cancelled may appeal against the cancellation, and the procedure set out in paragraph 5 will apply.
  - 13 All Captains must inform Headquarters whenever a Leader leaves a Company, and must give details of the reasons for his or her leaving.
  - 14 In the case of new Companies, pending the Registration of the Company and of any prospective new Leaders, unless at least one member of staff is already a Registered Leader, the Company may continue to operate, but only under the direct supervision of a Registered Leader who will be appointed for that purpose by the relevant Battalion.

## Registration of National, Regional, District and Battalion Officials

- 15 With the exception of honorary appointments all National, Regional, District and Battalion Officials who are not already Registered as Leaders in the Boys' Brigade must:-
  - 15.1 be nominated in writing to serve in the particular position to which they are to be appointed, by two persons already Registered as Leaders in the Boys' Brigade.
  - 15.2 complete a Boys' Brigade Application form for Registration as an Official within the Brigade.
  - 15.3 complete a criminal record disclosure application form.
  - 15.4 submit or cause to be submitted all the above documentation to the relevant Regional Headquarters Office.
- 16 On receipt of the completed documentation, the relevant Regional Headquarters Office will forward the documentation to Brigade Headquarters, and will cause an enhanced check to be made at the criminal records agency for the Region. Brigade Headquarters will record the Application as a pending Registration. If the results of such checks reveal no matters recorded against the Applicant, and if the Application appears to be satisfactory, Brigade Headquarters will Register the Applicant in the role to which he or she has been nominated, allocate a Registration number, and issue to the Official a Registration Card. In the case of Regional, District and Battalion Officials, the appropriate body will also be notified.
- 17 If any information is revealed at any stage of the process of considering an Application for Registration as an Official that indicates that the Applicant should not be Registered, Brigade Headquarters will notify the Applicant in writing, setting out the reasons. Notification that the Applicant has not been Registered will be sent to the relevant body to which the Applicant has been nominated as an Official.
- 18 The provisions of paragraphs 5, 6, and 7, will apply to prospective Officials.
- 19 All allegations or suspicions of abuse, or other misconduct, or any criminal convictions on the part of Officials must be reported immediately and directly to Brigade Headquarters.
- 20 Any Official under suspicion or against whom an allegation or complaint has been made may be suspended by Brigade Headquarters until the conclusion of any investigation. Brigade Headquarters will inform the Official in writing of the suspension, and will further notify the body in which the Official serves.

21 In such circumstances, the provisions of paragraphs 10, 11, and 12, will apply.

## **PART B - HOLIDAY LEADERSHIP SCHEME**

### **Introduction**

- 22 The provisions of the Holiday Leadership Scheme should be read in conjunction with The Boys' Brigade's Safety Handbook for all matters relating to camps, holidays and expeditions. A copy is available from Brigade Headquarters or from the website at <http://www.boys-brigade.org.uk/leaders/library/publications/index.htm>
- 23 The Holiday Leadership Scheme comprises a Holiday Leadership Certificate and a Camp Craft Certificate for canvas events (but not including overnight expeditions, for which a separate Expedition and Outdoor Leadership qualification is required). The person leading the holiday is referred to as the Leader in Charge.

### **Requirements to Lead a Holiday**

- 24 An officer leading a camp or holiday of any duration, involving at least one overnight stay, must hold a valid Holiday Leadership Certificate.
- 25 The Leader in Charge must be an officer or warrant officer who has completed Youth Leader Training (or Officers' Basic Training), holds a valid Holiday Leadership Certificate and has the approval of the Company Captain to take charge of the holiday.
- 26 The Leader in Charge has overall responsibility for ensuring that adequate arrangements are made for the safe management of the holiday.
- 27 Notification of the holiday must be sent using the forms provided directly to the appropriate Regional Headquarters as follows:
- 27.1 one or two nights duration - at least 14 days in advance;
- 27.2 more than two nights - at least four full weeks (28 days) in advance.
- The Regional Headquarters will ensure that certificates are appropriate and current.
- 28 Where Company, Battalion, District or other Brigade parties intend to visit countries outside the British Isles, notification must be sent in every case to Headquarters at least three months before the date of the visit for approval.

### **Holiday Leadership Certificate Requirements**

- 29 To gain the Holiday Leadership Certificate, the holiday leader must:
- 29.1 Be an officer or warrant officer who has completed Youth Leader Training (or Officers' Basic Training).

29.2 Participate in a training event leading to the award of the Holiday Leadership Certificate.

Both of the above requirements must be in place before the officer takes responsibility for leading the holiday.

### **Camp Craft Certificate**

30 As part of the safe management of the event, the Leader in Charge is responsible for ensuring that at least one person attending the camp holds a current Camp Craft Certificate if it is a canvas camp:

30.1 An officer or warrant officer can hold the Camp Craft Certificate.

30.2 A Camp Craft Certificate can be held by non BB personnel, provided that she or he is aged 18 or over and is fully committed to the objectives of the BB and its policies and meets the requirements of our policy on child protection.

### **Camp Craft Certificate Requirements**

31 To gain the Camp Craft Certificate, the person concerned must:

31.1 Be an officer or warrant officer OR be aged 18 or over, fully committed to the objectives of the BB and its policies and meets the requirements of our policy on child protection.

31.2 Participate in a training event leading to the award of a Camp Craft Certificate.

Both of the above requirements must be in place before attending the canvas camp.

### **Duration and Renewal of the Certificates**

32 Holiday Leadership Certificates last for a period of five years and will be kept "live" by attending at least one holiday within the five-year period and undertaking a responsible role on that holiday. Log sheets are available from the appropriate Regional Headquarters for officers to keep brief details of the holidays they have attended. These should be kept by the individual officer in his or her Training Record file. Applications for five-year extensions should be made to the appropriate Regional Headquarters, sending in the completed log sheets.

33 The Camp Craft Certificate lasts for a period of five years and will be kept "live" by attending at least one canvas camp within the five-year period and undertaking a responsible role at the camp. Log sheets are available from the appropriate Regional Headquarters for officers to keep brief details of the canvas camps they have attended. These should be kept by the individual officer in his or her Training Record file. Applications for five-year extensions

should be made to the appropriate Regional Headquarters, sending in the completed log sheets.

### **Requirements to Lead an Expedition**

- 34 A leader supervising Expeditions or Explorations must hold an Expedition and Outdoor Leadership Certificate at the appropriate level. Certificates are valid for five years and are subject to renewal. It is desirable that leaders training, leading and assessing expeditions have an appropriate knowledge of first aid, and should ensure that young people taking part are adequately trained in first aid.

### **Expedition and Outdoor Leadership Certificate**

- 35 The Certificate in Expedition and Outdoor Leadership for all those who train boys in Expedition skills, and/or supervise Expeditions, is set at three levels:
- 35.1 Basic: for those who have passed the Theory part of the assessment, allowing them to instruct Boys and lead accompanied training expeditions in moderate and familiar terrain and in doing so, gain experience
- 35.2 Standard: for those leaders training and supervising Expeditions within the Brigade's Award Scheme (i.e., up to the Queen's Badge or DEA Silver Award standards).
- 35.3 Advanced: for those leaders training and supervising Expeditions to DEA Gold Award standards (i.e., in wild country).
- 36 The Brigade will recognise externally operated training schemes such as the Basic Expedition Leadership Award (BELA) and Mountain Leader training schemes. Locally provided training is also recognised but The Brigade retain the responsibility for assessment of locally trained candidates. To obtain a B.B. Expedition and Outdoor Leadership Certificate, an application should be made to your Regional Headquarters including copies of externally gained certificates.

### **Approval**

The Leadership Regulations were approved by the Brigade Executive on 15 November 2008 to be effective from 1 January 2009 and are a Brigade Regulation pursuant to Article 81 of the Articles of Association.

## **Amendment**

The Leadership Regulations may be amended by an ordinary resolution of Brigade Council or the Brigade Executive.

## SECTION FIVE AGE REGULATIONS

### **Brigade session and school years**

- 1 The Brigade operates over a number of school year systems and in order for clarity, the Age Regulations refer to:
  - 1.1 Sections of a Company
  - 1.2 Age implications
  - 1.3 School years of the various regions

### **The Brigade session**

- 2
  - 2.1 The Brigade session shall coincide with the academic school years prevailing in each Region
  - 2.2 Clause 2.1 shall not apply for national events such as inter-Regional competitions where the Brigade session shall operate from 1 September to 31 August of each year.

### **Age limits**

- 3 Subject to clauses 4 and 5, the following general rules shall apply with regard to age limits:

<b>Section</b>	<b>Age limits</b>
Anchor Boys	Minimum age – 5 years Entry at 4 years is subject to the provisions of clause 5
Seniors	Maximum age - the end of the session in which they attain their 18 <sup>th</sup> birthday
Staff Sergeants	Men or women aged 17 and over may serve until the end of the session in which they attain their 19 <sup>th</sup> birthday

- 4 The age of members within each section shall fall within the following matrix which takes into account the different school year descriptions for the various Regions.

<b>Section</b>	<b>England</b>	<b>Scotland</b>	<b>Northern Ireland</b>	<b>Wales</b>	<b>Republic of Ireland</b>
Anchor Boys	Reception xx		Primary 1 xx	Reception xx	Junior Infant xx
	Year 1	Primary 1 xx	Primary 2	Year 1	Senior Infant
	Year 2	Primary 2	Primary 3	Year 2	1 <sup>st</sup> Class
	Year 3	Primary 3	Primary 4	Year 3	2 <sup>nd</sup> Class
Junior Section	Year 4	Primary 4	Primary 5	Year 4	3 <sup>rd</sup> Class
	Year 5	Primary 5	Primary 6	Year 5	4 <sup>th</sup> Class
	Year 6	Primary 6	Primary 7	Year 6	5 <sup>th</sup> Class

Company Section	Year 7	Primary 7	Year 8	Year 7	6 <sup>th</sup> Class
	Year 8	Secondary 1	Year 9	Year 8	1 <sup>st</sup> Year
	Year 9	Secondary 2	Year 10	Year 9	2 <sup>nd</sup> Year
	Year 10	Secondary 3	Year 11	Year 10	3 <sup>rd</sup> Year
Senior	Year 11	Secondary 4	Year 12	Year 11	4 <sup>th</sup> Year
	Year 12	Secondary 5	Year 13	Year 12	5 <sup>th</sup> Year
	Year 13	Secondary 6	Year 14	Year 13	6 <sup>th</sup> Year

- 4.1 In the above table, Anchor Boy entry years marked with “XX” means that the entry of Boys within this school year is subject to clause 5.
- 4.2 In exceptional circumstances, a Company may retain a Boy within a section for an additional year or promote a Boy to another section a year early depending on the needs of the individual and Company.
- 4.3 References to school or academic years in these Regulations shall refer to the year which a Boy should participate in and disregard any cases where a Boy is working outside his age/peer group due to academic reasons.

## Anchor Boys

- 5 The entry point can be reduced beneath the 5<sup>th</sup> birthday if:
- 5.1 A Boy will be eligible for membership of the Brigade at the beginning of the school year on or after his 4<sup>th</sup> birthday and
- 5.1.1 the Boy has commenced statutory education.
- 6 Anchor Boys are not permitted to attend Camps, or take part in overnight activities.
- 7 At the discretion of the Company Captain, Anchor Boys are permitted to parade on Company parades
- 8 With the approval of the Battalion Council, Anchor Boys may parade on Battalion parades

## Junior Section

- 9 Junior Section Boys may attend organised Junior Section weekend camps under canvas, provided that the programme is suitable for the different age groups. Holidays in a school or Church Hall, etc are also encouraged
- 10 Junior Section Boys, in their last year, are permitted:
- 10.1 to attend a Company Section Camp
- 10.2 to participate in Company Section activities in line with their individual ability and aptitude

## Company Section and Seniors

- 11 Suitable members may be appointed NCOs, provided they have reached the following minimum school years:

Rank	England	Scotland	Northern Ireland	Wales	Republic of Ireland
Lance Corporal	Year 10	Secondary 3	Year 11	Year 10	3 <sup>rd</sup> Year
Corporal	Year 11	Secondary 4	Year 12	Year 11	4 <sup>th</sup> Year
Sergeant	Year 12	Secondary 5	Year 13	Year 12	5 <sup>th</sup> Year

- 12 The status of Senior is given to those provided they have reached the following minimum school year:

Rank	England	Scotland	Northern Ireland	Wales	Republic of Ireland
Senior	Year 11	Secondary 4	Year 12	Year 11	4 <sup>th</sup> Year

- 13 Seniors may work for awards gained under the relevant Award Schemes.
- 14 Seniors working for their Queen's Badge may remain in the Senior Section until the end of the session in which they attain their 19<sup>th</sup> birthday.

## Staff-Sergeants

- 15 Staff-Sergeants who have gained the President's Badge while in the Company Section or Seniors, may work for and gain the Queen's Badge.

## Approval

The Age Regulations were approved by Brigade Council on 6 September 2008 to be effective from 1 January 2009 and are a Brigade Regulation pursuant to Article 86 of the Articles of Association..

## Amendment

The Age Regulations may be amended by a resolution of the Brigade Executive.

## SECTION SIX UNIFORM REGULATIONS

- 1 **Anchor Boys** will wear a blue Boys' Brigade polo shirt and plain dark trousers or shorts and footwear as deemed appropriate by the relevant officer. A red Boys' Brigade sweatshirt may also be worn.

An arm band may be worn on the right arm above the elbow upon which shall be worn awards as per the awards regulations. A tape showing the company name may be worn at the top of the armband.

- 2 **Junior Section** Boys will wear a blue Boys' Brigade polo shirt and plain dark trousers or shorts and footwear as deemed appropriate by the relevant officer. A royal blue Boys' Brigade sweatshirt may also be worn.

An arm band may be worn on the right arm above the elbow upon which shall be worn: awards as per the awards regulations and a leading boy badge (worn at the bottom of the armband if the boy holds the position). A tape showing the company name may be worn at the top of the armband. At the option of the relevant officer, the Boys' hat with hat badge may be worn.

- 3 **Company and Senior Section Boys** will wear either a blue Boys' Brigade polo shirt or navy blue Boys' Brigade shirt with Boys' Brigade tie and plain dark trousers with, at the option of the relevant officer, a black leather belt with chrome Boys' Brigade buckle and plain dark footwear as deemed appropriate by the relevant officer. A navy blue Boys' Brigade sweatshirt may also be worn. An armband may be worn on the right arm above the elbow upon which shall be worn: awards as per the awards regulations and, where the boy is an NCO, the appropriate badge worn at the bottom of the armband, viz:

3.1 lance corporal: one-barred chevron with its point downwards;

3.2 corporal: two-barred chevron with its point downwards;

3.3 sergeant: three-barred chevron with its point downwards;

A tape showing the company name may be worn at the top of the armband.

An armband may be worn on the left arm above the elbow upon which shall be worn awards as per regulations. At the option of the relevant officer, the Boys' hat with hat badge may be worn.

- 4 **Staff Sergeants** will wear either a blue Boys' Brigade polo shirt or a blue Boys' Brigade shirt with Boys' Brigade tie and plain dark trousers, with, at the option of the relevant officer, a black leather belt with chrome Boys' Brigade buckle and plain dark footwear as deemed appropriate by the relevant officer. A navy blue Boys' Brigade sweatshirt may be worn.

An armband may be worn on the right arm above the elbow upon which shall be worn: awards as per the awards regulations and a four-barred chevron

badge worn at the bottom of the armband with its point upwards. A tape showing the company name may be worn at the top of the armband. An armband may be worn on the left arm above the elbow upon which shall be worn awards as per award regulations. At the option of the relevant officer, the Boys' hat with hat badge may be worn. When acting as Battalion Sergeant-Major, a Staff-Sergeant may wear a small red rosette under the hat badge.

- 5 **Captains, Lieutenants and Warrant Officers** will wear either a white Boys' Brigade polo shirt or a white Boys' Brigade shirt with Boys' Brigade tie, plain dark trousers with, at the option of the relevant officer, a black leather belt with chrome Boys' Brigade buckle and plain dark footwear as deemed appropriate by the relevant officer. A navy blue Boys' Brigade sweatshirt may also be worn.

At the option of the relevant officer, Men Officers may wear the Glengarry Cap with Officers' cap badge; Women Officers may wear a hat of the same pattern as the Boys' hat, but of different material, with the special hat badge, the Boys' hat may be worn as an alternative, if desired; Warrant Officers may wear the same hat as Officers, as defined above, but with the special Warrant Officers' badge. NB A red rosette behind the cap badge may be worn by Officers acting as Staff Officers, but only when so engaged, and will not be worn at other times as a mark of rank.

6 **General**

- 6.1 'Relevant Officer' in these regulations shall mean the company Captain or a member of staff within the company to whom the Captain has delegated the option or a member of staff in charge of an event at Battalion, District or national level.
- 6.2 On appropriate occasions, the relevant officer may decide that the sweatshirts mentioned in the above regulations should not be worn.
- 6.3 A plain dark skirt may be worn in place of the trousers in the above regulations and a plain dark coloured handbag or shoulder bag may be carried.
- 6.4 When not on parade, officers may wear a plain dark jacket to match their trousers / skirt.
- 6.5 The tie referred to in the above regulations will be: a Boys' Brigade tie; a Boys' Brigade Seniors' tie; or, a Boys' Brigade officers' tie.
- 6.6 Bandmasters of Pipe Bands may wear the Glengarry cap and Boys' hat badge.
- 6.7 Drum-Majors will wear the uniform of their rank, with the addition of white gauntlets/gloves. A sash may be worn over the left shoulder bearing the emblem of The Boys' Brigade and the Company, Battalion, or District designation only.
- 6.8 The BB buttonhole badge may be worn by any member when not in uniform.

- 6.9 A poppy may be worn on the left breast above The Boys' Brigade anchor during remembrance week and on remembrance parades.
- 6.10 When in uniform, the Cross for Heroism shall be worn on the left breast above The Boys' Brigade anchor and to the wearer's right of all other medals.
- 6.11 A kilt and other accoutrements may be worn in place of the trousers in any of the above regulations at the option of the relevant officer.
- 6.12 Chaplains will wear either officers' uniform or their usual clerical attire. A clerical collar and shirt may be worn, if desired, in place of the shirt and tie stated in the above regulations.
- 6.13 Brigade, District and Battalion office bearers and honorary Captains and honorary Presidents of companies may wear officers' uniform.
- 6.14 A maximum of two company medals may be worn on the left breast above The Boys' Brigade anchor.
- 6.15 On ceremonial occasions, Officers may wear the ribbon of their medals and decorations.
- 6.16 Members may wear their regional emblem, as approved by the Brigade Executive, at the top of the right sleeve of the polo shirt, sweatshirt or shirt.
- 6.17 On appropriate occasions, the relevant officer may decide that a weatherproof garment should be worn.

### **Approval**

The Uniform Regulations were approved by Brigade Council on 4 September 1999 and amended on 2 September 2000 and has been designated a regulation by the Brigade Executive pursuant to Article 86 of the Articles of Association

### **Amendment**

The Uniform Regulations may be amended by a resolution of Brigade Council.

## **SECTION SEVEN** **BRIGADE COUNCIL STANDING ORDERS**

### **Introduction**

- 1 These procedure rules have been prepared in order to assist Brigade Council Members to transact the business of Brigade Council.
- 2 These procedure rules notes do not replace or override the Memorandum & Articles of Association or Brigade Regulations.
- 3 All references in these procedure rules to the term "Trustee" also refer to "Member of Brigade Executive" as provided in Article 38.

### **Brigade Council (Article 2)**

- 4 Brigade Council is the representative body of The Boys' Brigade in the United Kingdom of Great Britain and Northern Ireland, the Isle of Man, the Channel Islands and the Republic of Ireland
  - 4.1 Brigade Council shall meet on a periodic basis to discuss the vision and strategic direction of The Brigade and the means of achieving its objects
  - 4.2 Brigade Council shall be a forum to address significant matters of concern to the work of The Brigade. As such, it shall have the right to ask the Brigade Executive to explain their conduct, decision and actions whilst having regard to the recommendations, guidance and leadership provided by the officers of the Charity
  - 4.3 Brigade Council shall have the power to amend the Memorandum and Articles by special resolution

### **Brigade Council membership (Article 3)**

- 5 The members of Brigade Council are:
  - 5.1 Companies
  - 5.2 Members of the Brigade Executive
  - 5.3 Members of a Regional Committee
  - 5.4 Area Groups (Battalions/Districts)as defined in Brigade Regulations
- 6 Brigade Council may be attended by all members of the Brigade who have attained their 16<sup>th</sup> birthday at the date of the meeting. (Article 5 & Regulation 80)

## **Business of Brigade Council (Article 21 & Regulation 82)**

- 7 The business of Brigade Council shall be to
  - 7.1 Receive or consider items relating to the vision, goals and development of The Brigade
  - 7.2 Receive reports of the Brigade Executive
  - 7.3 Receive the accounts
  - 7.4 Agree the contributions of each Company and Leader to the General Fund of the Brigade for the current Session.
  - 7.5 Elect Trustees and Office Bearers on the nomination of Brigade Executive
  - 7.6 Appoint auditors on the nomination of Brigade Trustees
  - 7.7 Endorse Regulations promulgated by Brigade Executive
  - 7.8 Consider any other competent items or motions

## **Motions for consideration by Brigade Council (Articles 23,24 and Regulation 83)**

- 8 To be treated as valid business, a motion must be in the name of:
  - 8.1 The Brigade Executive, or
  - 8.2 A Region, or
  - 8.3 An Area Group, or
  - 8.4 Five Officers as defined in Brigade Regulations from five different Companies, and
  - 8.5 Must be sent in writing by post or by hand to the Brigade Secretary, to arrive not later than 9.00am on the last Saturday in February.
- 9 The terms of such a motion and the name(s) of the proposer thereof shall be published in the April issue of the Gazette immediately succeeding
- 10 No amendment to such a motion shall be valid unless notice of such amendment is sent in writing by post or by hand to the Brigade Secretary to arrive not later than 9.00am on the first Friday in May immediately succeeding publication of the proposed motion.
- 11 Amendments are of four kinds
  - 11.1 To omit certain words

- 11.2 To omit certain words and insert or add others
- 11.3 To insert certain words
- 11.4 To add certain words
- 12 The terms of such amendment to the motion and the name(s) of the proposer thereof shall be published in the July issue of the Gazette immediately succeeding.

**Procedure for voting at Brigade Council (Articles 25 – 34)**

- 13 Any vote at a meeting shall be decided by a show of hands unless before, or on the declaration of the result of the show of hands, a poll is demanded;
  - 13.1 by the person chairing the meeting; or
  - 13.2 by at least ten members having the right to vote at the meeting; or
  - 13.3 the Trustees declare in the notice of the meeting that a poll shall take place
- 14 The declaration by the person who is chairing the meeting of the result of a vote shall be conclusive unless a poll is demanded.
- 15 The result of the vote shall be recorded in the minutes.
- 16 If a poll is demanded, it shall be taken as the person who is chairing the meeting directs; who may appoint scrutineers who need not be members; and who may fix a time and place for declaring the results of the poll.
- 17 In the event that a poll is demanded pursuant to clause 25 of the Articles of Association (i.e. as at 13.3 above) by the Trustees in the notice of the meeting, members shall apply to the Charity at the registered office for a polling card by a time to be determined by the Trustees, but not less than seven days prior to the meeting.
- 18 The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded and shall be recorded in the minutes.
- 19 A poll demanded on the election of a person to chair a meeting or on a question of adjournment shall be taken immediately.
- 20 If a poll is demanded the meeting may continue to deal with any other business that may be conducted at the meeting.

- 21 If there is an equality of votes, whether on a show of hands or on a poll, the person who is chairing the meeting shall have a casting vote in addition to any other vote he or she may have.
- 22 A resolution in writing signed by each member (or in the case of a member that is an organisation, by its authorised representative) who would have been entitled to vote upon it had it been proposed at a general meeting shall be effective. It may comprise several copies each signed by or on behalf of one or more members.

**Votes of members** (Articles 35-37 & Regulation 81)

- 23 At meetings of Brigade Council, voting shall be as follows:

24 Company votes

24.1 There shall be one vote per Company

24.2 The Company vote shall be exercised by a Registered Leader in the Company

24.3 If a Company cannot be represented at a Brigade Council meeting by one of its own Registered Leaders, the Company may appoint in writing as proxy another person attending Brigade Council to vote on the Company's behalf

24.4 In the event that the Company wishes to exercise its vote by post or another method, it shall be in accordance with Brigade Regulations approved by Brigade Council as notified in the papers issued for the registration of votes for the meeting.

25 Area Group votes

25.1 There shall be one vote per Area Group

25.2 The Area Group vote shall be exercised by a Registered Leader who is representing the Area Group

25.3 If the Area Group cannot be represented at a Brigade Council meeting by one of its own Registered Leaders, the Area Group may appoint in writing as proxy another person attending Brigade Council to vote on the Area Group's behalf

25.4 In the event that the Area Group wishes to exercise its vote by post or another method, it shall be in accordance with Brigade Regulations approved by Brigade Council as notified in the papers issued for the registration of votes for the meeting.

- 26 Individual votes
- 26.1 There shall be one vote for each
- 26.1.1 Brigade Executive member
- 26.1.2 Regional Committee member
- 26.2 Under no circumstances shall an individual exercise more than one vote permitted under clause 26.1
- 27 No member shall be entitled to vote at any general meeting or at any adjourned meeting if that member owes any money to the Charity
- 28 Any objection to the qualification of any voter shall be raised at the meeting at which the vote is tendered and the decision of the person who is chairing the meeting shall be final.

### **Procedure for dealing with motions raised under Articles 23 & 24 and Regulation 83**

- 29 A motion that has been properly raised in accordance with the Memorandum & Articles of Association and Brigade Regulations shall, at the Brigade Council meeting, be proposed and seconded.
- 30 The proposer of a motion shall have five minutes to present the motion. The seconder shall have three minutes to support the motion.
- 31 Once the motion has been proposed and seconded, the Chairman shall open the motion for debate by Brigade Council. Speakers in debate shall have a maximum of three minutes to address the meeting.
- 32 Every person attending Brigade Council who so desires shall have an opportunity of speaking upon each motion; no second speech will be allowed, except that the mover of the original motion shall have the right to reply.
- 33 Guests of the Brigade may be invited to address Council at the sole discretion of the Chairman.
- 34 The Chairman shall determine when the matter has been discussed sufficiently and shall permit the proposer to reply to the debate for a maximum of three minutes following which a vote shall be taken.
- 35 The order in which members speak shall be determined by the Chairman.
- 36 Speeches must be relevant to the subject under debate. Speakers that ignore this rule should be called to order by the Chairman.
- 37 In order to assist the efficiency of the meeting, a light box shall be used to indicate the passage of time whereby

- 37.1 An amber light will indicate that the speaker has one minute remaining, and
- 37.2 A red light means that the allotted time has expired and the speaker must stop.
- 38 Points of order, which may be raised by any member, whether or not he or she has previously spoken, should be taken immediately they are brought to the notice of the Chairman. Explanations should be brief, to the point and must not introduce new topics.

### **Procedure for dealing with amendments to motions raised under Regulation 83**

- 39 If a valid amendment has been raised pursuant to Regulation 83, then,
- 39.1 the original motion shall be proposed and seconded,
- 39.2 there shall be no debate on the original motion, but the Chairman shall call the amendment to be proposed and seconded,
- 39.3 any debate on the amendment shall take place, and
- 39.4 a vote shall be taken to determine whether the amendment is successful or falls
- 40 The provisions set out in paragraphs 30-38 above shall be used to govern the debate with the exception that the proposer of the amendment shall not have a right to reply to the debate.
- 41 When voting takes place, if there is an equality of votes and the Chairman does not exercise his casting vote then the Amendment is deemed to have been "Not Carried".
- 42 The meeting must not be asked to vote on two or more amendments at the same time. The Chairman shall only allow one amendment to be before the meeting at a time.
- 43 If the amendment is not carried, the original motion remains to be either:
- 43.1 subjected to any further properly raised amendment(s), or
- 43.2 opened for debate as provided in paragraphs 29 – 38 above.
- 44 Where an amendment has been put to the meeting and carried, it must be put a second time with the said amendment embodied in the substantive motion, which shall supersede the original Motion.

- 45 When an approved amendment has been put to the meeting as the substantive motion and is subsequently lost, the original motion cannot be revived.

### **General procedural rules**

- 46 In accordance with Article 21 and Regulation 82, Brigade Council shall receive the accounts of The Boys' Brigade. When this item of business is being proposed to the meeting, the time limit set out in paragraph 30 above shall not apply to the proposer of the motion. Similarly, the time limit shall not apply to presenters of reports.
- 47 Where a motion has been properly raised under the Memorandum & Articles of Association or Brigade Regulations, it can only be withdrawn by those that proposed it under Article 23 or Regulation 83. However, the original proposer of a motion may accept an amendment to omit, insert or add certain words, and in that case the amended motion becomes the substantive motion to be considered at Brigade Council. An amendment that has not been accepted or withdrawn must be considered by Brigade Council.
- 48 Where there is an item of business on the Brigade Council agenda that is not subject to a motion, but requires debate, the Chairman may utilise the procedure set out in paragraphs 30-38 if he considers that this would be an efficient and appropriate route through which to hear the said debate.

### **Amendment of the Memorandum and Articles of Association**

- 49 Any amendment to the Memorandum and Articles of Association shall be by Special Resolution in accordance with the requirements of Company Law in force at the time.

### **Amendment of these Procedure Rules**

Brigade Council procedure rules may be amended by an ordinary resolution of Brigade Council except where such changes require a constitutional motion to amend the Memorandum & Articles of Association or other parts of Brigade Regulations. Where the Memorandum & Articles of Association or other parts of Brigade Regulations are amended then these procedure rules shall be adapted by the Brigade Executive to reflect those changes.

## **SECTION EIGHT** **CAPITATION FEES**

Capitation Fees are agreed annually by Brigade Council and full details are published in the Gazette.

Further information on the current fee structure can be gained from the membership team at Brigade HQ.

## **SECTION 9** **AMICUS**

### **Amicus**

1 The Organisation shall be called 'Amicus'.

2 The Object of Amicus shall be the advancement of Christ's Kingdom among young people.

2 The Object shall be promoted by Christian teaching, programmes of activity and any such methods which may include sport, adventure and learning as may be recognised by Brigade Council as being of value in the personal development of its members.

### **Membership**

3 Membership shall be open to individuals from school year 11 in England (or equivalent in other Regions) to 25 years.

### **Leadership and oversight**

4 All members have an equal opportunity to contribute to the running of the group.

5 Leadership arrangements for Amicus shall operate as specified in Brigade Regulations.

6 Amicus groups that operate independently of a Boys' Brigade Company shall be under the authority of a leader in charge who will have undertaken the Boys' Brigade's Captain's Training scheme.

7 Leaders are appointed by the local church on completion of Youth Leader Training, their role being to co-ordinate the group activities and programme but not necessarily to deliver it.

8 Amicus leaders shall be appointed in accordance with Brigade Regulations Section Four.

### **Uniform**

9 Uniform is optional and it is up to the group members to decide whether to have any kind of uniform.

### **Brigade Regulations**

10 Where Amicus operates and unless specifically stated otherwise, Brigade Regulations shall apply.

- 11 Clause 4 shall apply for setting the upper and lower age boundaries of Amicus members for the purposes of the Age Regulations.

### **Activities and sport**

- 12 Amicus members may take part in mixed physical contact sports:
- 12.1 Where it has been prescribed as permissible by an appropriate governing body, or
  - 12.2 Where none exists, only as might be considered appropriate by a reasonable adult having regard to the comparative age, capability, experience, weight and strength of the participants.
- 13 Activities and sports shall be open to Amicus members except where:
- 13.1 Clause 13 above applies, or
  - 13.2 Brigade Regulations prescribe otherwise
  - 13.3 The Brigade Executive have published operational guidance relating to the delivery of services; eg. Health & safety, competitions etc.

### **Approval**

The Amicus Regulations were approved by Brigade Council on 6 September 2008 to be effective from 1 January 2009 and are a Brigade Regulation pursuant to Article 86 of the Articles of Association.

### **Amendment**

The Amicus Regulations may be amended by an ordinary resolution of Brigade Council.

## **SECTION 10** **GIRLS' ASSOCIATION**

### **The Girls' Association**

- 1 The Organisation shall be called 'The Girls' Association'.
- 2 The Object of the Girls' Association shall be the advancement of Christ's Kingdom among Girls.
- 3 The Object shall be promoted by Christian teaching, programmes of activity and any such methods which may include sport, adventure and learning as may be recognised by Brigade Council as being of value in the personal development of its members.
- 4 The Girls' Association shall be a uniformed Christian youth organisation.
- 5 The purpose of the Girls' Association shall be to support those Companies of The Boys' Brigade who wish to work with Girls.

### **Girls' Association badge and emblem**

- 6 The Girls' Association shall have its own badge and/or emblem.
- 7 Leadership arrangements for the Girls' Association shall operate as specified in Brigade Regulations.
- 8 Girls' Association leaders shall be appointed in accordance with Brigade Regulations Section Four

### **Uniform, badges and emblems**

- 9 Boys' Brigade Uniform Regulations shall apply for Girls' Association members with the exception that in place of The Boys' Brigade badge and/or emblem, the Girls' Association badge and/or emblem shall be used

### **Brigade Regulations**

- 10 Where the Girls' Association operates and unless specifically stated otherwise, other Brigade Regulations shall apply.
- 11 Clause 10 shall apply for the purposes of implementing the Age Regulations for Girls' Association members.

### **Awards**

- 12 Girls' Association members may work for all Brigade awards.

### **Activities and sport**

- 13 Girls' Association members may take part in physical contact sports with Boys:

- 13.1 Where it has been prescribed as permissible by an appropriate governing body, or
  - 13.2 Where none exists, only as might be considered appropriate by a reasonable adult having regard to the comparative age, capability, experience, weight and strength of the participants.
- 14 Activities and sports shall be open to Girl's Association members except where:
- 14.1 Clause 13 above applies,
  - 14.2 Brigade Regulations prescribe otherwise, or
  - 14.3 The Brigade Executive have published operational guidance relating to the delivery of services; eg. Health and safety, competitions etc

### **Approval**

The Girls' Association Regulations were approved by Brigade Council on 6 September 2008 to be effective from 1 January 2009 and are a Brigade Regulation pursuant to Article 86 of the Articles of Association.

### **Amendment**

The Girls' Association Regulations may be amended by an ordinary resolution of Brigade Council.